

**Texas Education Agency
Standard Application System (SAS)**

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	FOR TEA USE ONLY Write NOGA ID here: Place date stamp here: <div style="text-align: right; font-size: small;"> Received Texas Education Agency 2014 MAY 12 PM 3:02 Document Control Center </div>
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	
Submittal information:	Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: <div style="text-align: center;"> Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494 </div>	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information					
Organization name		County-District #	Campus name/#	Amendment #	
Kemp ISD		129904	Kemp High School/129904001		
Vendor ID #	ESC Region #	US Congressional District #		DUNS #	
	10				
Mailing address			City	State	ZIP Code
905 S. Main St			Kemp	TX	75143
Primary Contact					
First name	M.I.	Last name		Title	
Toni		Miller		Instructional Technology Coordinator	
Telephone #	Email address			FAX #	
903-498-1322	Toni.miller@kempisd.org			903-498-1375	
Secondary Contact					
First name	M.I.	Last name		Title	
Debra		Airheart		Director of Instruction and Assessment	
Telephone #	Email address			FAX #	
903-498-1340	Debra.airheart@kempisd.org			903-498-1375	

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Sam		Swierc	Superintendent
Telephone #		Email address	FAX #
903-498-1312		sam.swierc@kempisd.org	903-498-1315
Signature (blue ink preferred)		Date signed	

Sam Swierc

Only the legally responsible party may sign this application.

701-14-107-104

Schedule #1—General Information (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost (%):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Because the use of technology is key to success in our 21st Century world, Kemp ISD wants to provide technological devices to our students to ensure they are college and career ready. Kemp High School is a Title I Schoolwide campus and has limited funds for the purchase of technology. In addition, the campus and the students have limited access to technology, especially for a 1:1 ratio. The grant would provide the opportunity for each student to have unlimited use of technology to research, study, and prepare activities needed for their classes. By receiving the grant, Kemp ISD/Kemp High School will have the opportunity to integrate technology throughout instructional areas and to provide enrichment leading to successful student achievement.

A goal of the District and the high school campus is to get technology into the hands of our students. Because the high school is in Improvement Required, the decision was made to focus on this campus. Also, the decision was made to focus on providing a technology device to each student if possible. What device would be best was discussed and Chromebooks were chosen. The budget was then developed for the purchase of a Chromebook for high school students.

Wanting our students to have up-to-date resources and using these resources to increase student achievement is an objective of the District. Because our District is a low socio-economic school district, many of our students do not have access to up-to-date technology. As of the 2011-2012 school year, the high school was at 53.8% economically disadvantaged and presently the campus is at 58%. This number continues to grow as do the needs of our student population.

Each year the District and campuses develop/review/revise our needs assessment by reviewing the AEIS/TAPR reports and obtaining staff/student input. Campus and Central Office Administrators meet each spring and summer to review data from campuses and update and revise the comprehensive needs assessment. The assessment is also reviewed by campus and district advisory committees which include parents/business/community members. The assessment is then revisited throughout the school year to determine if needs are being met or if changes need to be made.

The Instructional Technology Coordinator, Director of Technology, Director of Instruction and Assessment, and the campus administrators will work together to ensure success of the lending program: implementation, effective training of all involved, alignment with curriculum and instruction, technical support and maintenance, and continuance of program. A variety of strategies will be used to evaluate the implementation of lending Chromebooks to the high school students. The strategies may include conducting walk-throughs, assessing lesson plans, meeting with groups to discuss progress and classroom use, and requiring surveys. The purpose of this program is to increase student engagement and achievement and to successfully integrate technology into classroom instruction. To measure success, student surveys, observation of student engagement in classroom activities, an increase in student completion of projects, and an improvement in student grades will be addressed.

Kemp ISD has been searching and researching ways to get technology into the hands of our students. This concept has been part of our strategic plan and is a topic regularly discussed by staff, administrators, and Board of Trustees. Receiving this grant is a way to provide updated and continuous use of technology to our students. With the implementation of the lending grant and the success of the program, the District can address other ways—IMA, Federal funds, technology funds-- to continue providing students with technology devices.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$	
Schedule #9	Supplies and Materials (6300)	6300	\$99,957	\$	\$99,957	
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$	\$	\$	
Total direct costs:			\$	\$	\$	
Percentage% indirect costs (see note):			N/A	\$	\$	
Grand total of budgeted costs (add all entries in each column):			\$99,957	\$	\$99,957	

Administrative Cost Calculation

Enter the total grant amount requested:

\$

Percentage limit on administrative costs established for the program (15%):

× .15

Multiply and round down to the nearest whole dollar. Enter the result.

This is the maximum amount allowable for administrative costs, including indirect costs:

\$

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: <input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other: <input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other: <input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other: <input type="checkbox"/> Building use <input type="checkbox"/> Other: <input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other: <input type="checkbox"/> Telephone <input type="checkbox"/> Other: <input type="checkbox"/> Administrative <input type="checkbox"/> Other:	\$
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$

Professional Services, Contracted Services, or Subgrants Less Than \$10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		<input type="checkbox"/>	\$
2		<input type="checkbox"/>	\$
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000

Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service:		
Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services	\$
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 129904		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)			
2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 129904		Amendment number (for amendments only):	
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)			
6	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$	
(Sum of lines a, b, c, and d) Grand total		\$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 129904

Amendment number (for amendments only):

Expense Item Description

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted	
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies			
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:			
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:			
Technology Hardware—Not Capitalized							
6399	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
	1	Acer Chromebook	Student have assigned computer system	357	\$279.99		
	2				\$		
	3				\$		
	4				\$		
	5				\$		
6399	Technology software—Not capitalized					\$	
6399	Supplies and materials associated with advisory council or committee					\$	
Subtotal supplies and materials requiring specific approval:						\$	
Remaining 6300—Supplies and materials that do not require specific approval:						\$	
Grand total:						\$99,957	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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By TEA staff person:

Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID: 129904

Amendment number (for amendments only):

Expense Item Description		Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: <input type="checkbox"/> ESC-owned vehicle usage <input type="checkbox"/> Other: <input type="checkbox"/> Insurance <input type="checkbox"/> Other:	\$
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:	\$
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:	\$
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:	\$
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:	\$
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:	\$
6429	Actual losses that could have been covered by permissible insurance	\$
6490	Indemnification compensation for loss or damage	\$
6490	Advisory council/committee travel or other expenses	\$
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:	\$
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:	\$
Subtotal other operating costs requiring specific approval:		\$
Remaining 6400—Other operating costs that do not require specific approval:		\$
Grand total:		\$

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #11—Capital Outlay (6600/15XX)

County-District Number or Vendor ID: 129904

Amendment number (for amendments only):

15XX is only for use by charter schools sponsored by a nonprofit organization.

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$	
66XX/15XX—Technology hardware, capitalized					
2			\$	\$	
3			\$	\$	
4			\$	\$	
5			\$	\$	
6			\$	\$	
7			\$	\$	
8			\$	\$	
9			\$	\$	
10			\$	\$	
11			\$	\$	
66XX/15XX—Technology software, capitalized					
12			\$	\$	
13			\$	\$	
14			\$	\$	
15			\$	\$	
16			\$	\$	
17			\$	\$	
18			\$	\$	
66XX/15XX—Equipment, furniture, or vehicles					
19			\$	\$	
20			\$	\$	
21			\$	\$	
22			\$	\$	
23			\$	\$	
24			\$	\$	
25			\$	\$	
26			\$	\$	
27			\$	\$	
28			\$	\$	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				\$	
Grand total:				\$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:				
Category	Number	Percentage	Category	Percentage
African American	9	N/A	Attendance rate	93.1%
Hispanic	62	N/A	Annual dropout rate (Gr 9-12)	1.8%
White	348	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	235	53.8%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	10	2.3%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	14	2.7%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public											119	122	85	80	406
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:															406

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Schedule #13—Needs Assessment

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each year the Director of Instruction and Assessment reviews District data—State and Federal Reports and campus information. Conversations and surveys also occur among administrators, teachers, students, and parents/community members. All of this information is reviewed and evaluated by the Leadership Team (Director of Instruction and Assessment, Special Programs Director, and campus administrators). Several meetings are held to identify the needs and then to prioritize those needs. Decisions can be/are made by determining what is an immediate need; cost, if any; training needed; personnel involved; timeline; and actions to be addressed. Once the action plan is developed, the plans are shared with campus and district site-based teams, the Superintendent, and the Board of Trustees. All stakeholders are made aware of needs and plans. Eventually, this plan is used to develop/revise the campus/district improvement plans. Because the high school is in Improvement Required, student achievement on that campus is a priority. Student engagement and motivation in learning and effective use of instructional strategies must be addressed. This grant would assist in providing teachers ways to consistently integrate technology with instruction and in providing all students a tool to address their learning in a more engaging way.

At this time the high school campus has two open computer labs, but no technology readily available in the instructional classroom setting. There is a disconnect between what technology is available at school and at home. The students who have personal devices have an advantage to others because they have access outside of school hours but are also available to bring their device to school for BYOD, which broadens the gap between students of different socioeconomic backgrounds. By having the device available in the students' hands, inside and outside of school, we are bridging the gap, providing instructional focus for teachers by having a common device for students, while preparing them for their future outside of high school.

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By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	High school was in school improvement, and now is in Improvement Required	Because the high school is in Improvement Required, lending devices to the students and allowing them the access to school work outside of the typical "school" setting will accomplish students to use higher order thinking skills and application to complete projects and assignments that they have yet to have exposure to.
2.	Students need to be prepared for college/career	With the grant approximately 90% of the students would receive a device which would allow them to practice and complete assignments, project and assessments on a device that will prepare them for their future.
3.	Student engagement and motivation	Having all students working on assignments with technology will increase engagement and devices will be a motivator to complete assignments in various ways than before.
4.	Technology integration	Teachers will effectively be able to integrate technology because, until the grant, we have had a BYOD policy in place, with different devices and no cohesiveness within each classroom and learning environment.
5.	Equality for all students	Because devices will include majority of students with the grant, this will help level the playing field for all students, regardless of socio-economic status.

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Schedule #14—Management Plan

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Instructional Technology Coordinator	Current district personnel
2.	Director of Technology	Current district personnel
3.	Network Specialist	Current district personnel
4.	District Technician	Current district personnel
5.	Director of Instruction and Assessment	Current district personnel

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Plan Implementation of Grant	1. Develop Chromebook Procedures	09/29/2014	10/10/2014
		2. Update RUP/Create Agreement Form	09/29/2014	10/10/2014
		3. Develop Implementation Plan	09/29/2014	10/24/2014
		4. Notification of Grant to Community	10/01/2014	11/21/2014
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Provide Professional Development	1. Provide PD to Administration	10/01/2014	06/01/2015
		2. Provide PD to High School Staff	10/22/2014	12/19/2014
		3. Provide online textbook PD	10/22/2014	12/19/2014
		4. Teacher Troubleshooting PD	10/22/2014	12/19/2014
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Purchase and Check-out Equipment	1. Acquire Quotes for Chromebooks	10/01/2014	10/10/2014
		2. Board Approval of Purchase	10/13/2014	10/27/2014
		3. Family Orientation to Chromebook Project	12/01/2014	12/19/2014
		4. Collect agreements and checkout Chromebooks	12/01/2014	01/16/2015
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Collect Equipment and Evaluate Effectiveness	1. Conduct Walk-throughs	01/20/2015	06/03/2015
		2. Hold Random Equipment checks	01/20/2015	06/03/2015
		3. Complete Surveys for Feedback	03/30/2015	06/03/2015
		4. Check in Equipment	05/25/2015	06/03/2015
		5. Committee Meeting to Adjust for next year	06/01/2015	06/05/2015
5.		1.	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

For monitoring the attainment of goals and objectives, the District/campuses focus on data and the communication of activities. The most important tool for addressing goals and objectives is the time designated for Professional Learning Communities (PLC). Departments and grade levels across the District meet weekly/biweekly with campus administrators (and often with the Directors of Instruction and Assessment, Director of Special Programs, and Instructional Technology Coordinator) to review data and discuss progress. The PLCs are key in monitoring progress and in determining what changes must occur. At these meetings, teachers bring completed data check sheets that offer insight into progress being made in their classrooms—what has worked how students do on common assessments, unit tests, problem solving activities, and what additional ideas they have to address student needs. Campus administrators and some central office staff are required to do a minimum of 75 walk-throughs each nine weeks. Monitoring and observing classroom instruction is crucial to the instructional process. Twice a month campus administrators, Directors of Instruction and Assessment and Special Programs, and the Superintendent meet to discuss progress of campus/district goals and any other topics important to the needs of the District. Through the PLCs and administrative meetings, the progress of goals and objectives are monitored and adjusted if necessary.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Specifically for the past three years, we have been working with teachers through trainings and by modeling ways to incorporate technology into their classrooms. Such activities as digital storytelling, the flipped classroom, instructional Apps have been introduced. However, students and teachers are limited to technology devices. Even with incorporating the BYOD, access to technology is difficult. Each campus has at least one computer lab, but scheduling becomes a problem, especially as research paper/project time begins and students need to use software and programs for intervention. Our staff knows that integrating technology into instruction is effective for student engagement and learning. They want to provide these opportunities to students and support what we need to do to make technology available to our students. This grant will assist in making technology available to our learning process.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Classroom Walk-throughs	1.	Effective use of technology – increase 5%
		2.	Students actively engage in lesson-increase 5%
		3.	Students using technology to enhance learning environment- increase 5%
2.	Teacher Lesson Plans	1.	Daily documentation of technology usage
		2.	Using technology to achieve Evaluation and Creation in Bloom's Taxonomy
		3.	
3.	Survey	1.	Staff survey on effectiveness
		2.	Student survey on effectiveness
		3.	Parent/Community survey on effectiveness
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The campus administrators are currently required to have a minimum of 75 walk-throughs every 9 weeks period. This would be combined with irregular visits by district-level administrators. Walkthroughs will be evaluated on observed/not-observed status for Student Engagement, Critical Thinking/Problem Solving, and Appropriate Use of Technology. Reports can be pulled through our PDAS system, Eduphoria, to compare percentage of time observed with devices, compared to the percentage of previous year's data.

Lesson Plans are currently, and will continue, to be monitored weekly for higher order thinking skills, and now the higher order thinking skills will include technology integration.

Surveys are conducted annually for parents, staff, and students, and will continue to be used to monitor the perception of all stakeholders. Because surveys have been used in the past, we will have data from previous years to compare with.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Kemp ISD will implement a technology lending program for students at the high school campus. The Instructional Technology Committee has met several times to discuss the best way to begin this program. The decision to purchase Chromebooks for the lending program has been made. A report to the Board of Trustees will be given to explain the grant and the implementation of the lending program. Then, the District will purchase the Chromebooks. During the fall semester, training will be developed and implemented for both staff and students. Parent meetings will also be set to explain and discuss the District policy for the lending program. Upon receipt of the Chromebooks, each device will be barcoded through the LRC and assigned to students as textbooks are assigned. The Chromebook will be assigned to that student for the duration of that student's enrollment at Kemp High School. The actual lending program will then begin in the second semester after training is completed. With the new Instructional Materials Allotment proclamations, more and more resources are online. Students will be able to have a device to use these new resources. In addition, students will use the devices for research projects and submit these projects online and have access to Apps and extensions such as microscopes, calculators, and cameras for digital storytelling. At the end of the semester, the program will be evaluated for effectiveness.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 129904

Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At the present time, IMA funds are being used for textbook adoptions and no other funding source is available to purchase the technology devices for the student lending program.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Kemp ISD's mission is to "provide innovative educational opportunities so students achieve their potential." To address this mission effectively, Kemp ISD needs to find ways to get technology into the hands of its students. Also, in the District needs assessment, integration of technology into the classrooms is a recognized need and is stated as a goal to "efficiently and effectively use technology in the educational process". Several goals for student achievement address the need for innovation, including the use of technology. The lending grant will be an important step in fulfilling the goals and needs of the LEA.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

As the committee reviewed the needs of the four campuses, the decision was made to implement the lending program grant at the high school. The high school is in Improvement Required, and we want to provide those students with access to technology and better prepare them for college and career readiness. At this time, we would not use the lending program grant to purchase internet. However, we do provide extended hours at the high school LRC for internet access, and the local library has free internet service for students and families.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

District and campus goals reflect the need to integrate technology with instruction in all educational areas. Teachers are provided instructional planning days prior to the beginning of each school year to develop year-long plans, assessments, and projects. Instructional departments meet weekly and/or biweekly to continue work on lessons and to evaluate the effectiveness of the lessons and to determine resources for the activities. By having students with their own devices, instructional activities can be varied with the hopes of more student engagement which would lead to better student achievement.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Kemp ISD is dedicated to using electronic instructional materials whenever possible. Students use Project Share courses and resources in various ways at the high school. Also, most textbooks have online pieces that the students, and parents, can use to assist in instructional lessons. The District has online library services for the students for research purposes. Students with devices are also able to use Apps to obtain novels. Most subject areas attempt to incorporate electronic devices at some point during the school year. Social Studies classes, for instance, have been borrowing devices so students can do video broadcasting and digital storytelling. One assignment had students choosing a specific country/area and researching specific items about the country—economics, as an example. In addition, the students created a news program about the country and presented it in a video broadcast. Science classes use electronic devices to have experiments and all classes expect research reports and projects that integrate technology.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development for teachers in the use of electronic instructional materials is ongoing in the LEA. From October to December, teachers will be trained specifically on the devices, and in the capabilities of the device, bought for the lending program. Professional development is also planned for the summer. The Enlighten Academy is designed for teachers to be trained on lesson development and integrating technology into those plans. Teachers will complete the four-day training with developed activities that are rigorous and engaging. During the staff development prior to the beginning of the school year, teachers will be involved in various technology-driven training sessions. Sessions in using Apps in the classroom have been planned, variations on the use of digital storytelling will be offered, and the effective use of online textbook resources will continue. As needs arise, the Instructional Technology Coordinator plans trainings to address those needs.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The LEA currently has a BYOD policy which our infrastructure handles. The LEA should be able to support the use of the devices provided by the grant. The Technology Director is involved in the Technology Lending Program Grant and is determining if the District will need to add to the infrastructure.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At this time, the LEA is not planning to provide home internet access or hotspots. The District offers extended time at the high school and in the library for those students who may need internet access. The area/county library also offers free internet services.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technical support used to provide BYOD will be extended for the use of Chromebooks at the high school. The technology department, including the Instructional Technology Coordinator, are available for assistance.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The LRC has a barcoding system. Similar to the check-out/check-in policy with textbooks, students will check out/in the device through the high school LRC. The students will check out the device for the remainder of the school year and/or withdrawal date. When the student returns for classes in the fall (or summer session if needed), the student will be assigned the same device as previously assigned. To monitor the devices, random checks will be made in core classes throughout the school year. The Technology Department will maintain working condition of the devices.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 129904

Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The use of internet will follow the BYOD policy and the Responsible Use Policy already established in the District.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Kemp ISD will have a Technology Lending Agreement to be signed by parents or guardians of the student and the student. The agreement incorporates the Kemp ISD Responsible Use Policy and specifically addresses the use of the Chromebook and the expectations for the use and care of the device.

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